

## 9(a-6) Visa for Journalism Visitors

**Kindly prepare the printed documents in the following order. Please do not staple the documents, paper clips may be used to keep the documents in order.**

- Printed copy of the duly filled-out visa application form with passport size photo taken within the last six (6) months with plain white background
- Original and photocopy of passport valid for at least six (6) months beyond the authorized period of stay (pages 1 and 2)
- Original and photocopy of Hong Kong Identification Card (HKID)
- Original and photocopy of valid Hong Kong-issued visa (for non-permanent HK residents)
- Old passport/s
- Confirmed flight ticket/s or flight reservation/s (entry and exit)
- Letter of request stating the purpose of their visit to the country and requesting for accreditation addressed to:

Luis A. Morente Director IV, NIB Attention: Elma R. Perdiz, MPA Chief MARD  
MARD/International Press Center News and Information Bureau Contact No. 8526-5329  
Email: **IPC@NIB.GOV.PH**

- Background of media organization, or of contracting media organization (for freelance journalists)
- List of TV equipment for releasing their equipment from the Bureau of Customs (must be ATA Carnet registered)
- 2pc 2x2 colored picture, white background, taken within six (6) months of submitting your application and reflecting your current appearance for each production crew member (Same as the photo uploaded in OVAS)
- Properly filled out International Press Center (IPC) application form
- 3-5 bylined photos/articles published not later than 3 months
- Curriculum Vitae of newsman/journalist, including a shortlist of work credits
- Copy of one (1) published article/work of journalist
- Synopsis/storyline/purpose of the news
- Itinerary of activities
- List of members of the crew with designations (if any)
- Employment certificate or contract from media company
- List of equipment with certification from the media organization that said equipment will be re-exported at the end of the trip to the Philippines
- Hotel accommodation for the whole duration of the visit/proof of lodging

### **IMPORTANT:**

- **Personal appearance of the applicant is required** for the submission of the documents.
- The Visa Officer may require other supporting documents from the applicant depending on the evaluation of the visa application. Incomplete applications **will not be accepted**.

- All documents in foreign language must be **submitted with English translation**.
- All foreign nationals entering as journalists in the Philippines, regardless if he/she enjoys visa-free privilege under Executive Order (E.O.) 408, **must secure a visa prior to his/her visit to the Philippines**.
- Some cases **require an authority from the Department of Foreign Affairs** of the Philippines in Manila prior to the issuance of a visa. In such cases, the processing time will take **7 to 10 business days upon receipt of the applicant's printed documents**.
- For further visa-related inquiries and/or concerns, please send an email to **[hongkongpcg.visa@dfa.gov.ph](mailto:hongkongpcg.visa@dfa.gov.ph)** or call 2823-8520. The Visa Section accepts visa applications from Monday to Thursday, 9 A.M. to 2 P.M.
- **Submission of visa application is strictly by appointment only.** Interested applicants may send an email to the above-mentioned email address to request for the link to the appointment system, soft copy of the visa application form, and the list of general requirements for the desired visa type.