

**REQUIREMENTS FOR APPLICANTS FOR 9(A) TEMPORARY TOURIST VISA TO FOREIGN STUDENTS WITH INTENTION TO CONVERT TO 9(F) STUDENT ADMISSION STATUS**

**A. LIST OF BASIC 9(A) TEMPORARY TOURIST VISA DOCUMENTS REQUIRED**

1. Printed copy of Visa Application Form
2. Original and photocopy of passport valid for at least six (6) months beyond the authorized period of stay
3. Original and photocopy of Hong Kong Identification Card (HKID) OR Original and photocopy of valid Hong Kong-issued visa (for non-permanent HK residents)
4. Original and photocopy of old passport/s
5. **For Chinese applicants holding PROC passport/ Hong Kong Document of Identity with valid and current home address in Mainland China ONLY:** Chinese Social Insurance Record Certificate registered for at least six (6) months at the time of submission of visa application (mandatory requirement for Chinese nationals except for retirees above 55 years old)
6. **For Chinese applicants holding PROC passport/ Hong Kong Document of Identity with valid and current home address in Hong Kong ONLY:** Proof of contribution to Mandatory Provident Fund (MPF)
7. **For Chinese applicants holding PROC passport/ Hong Kong Document of Identity with valid and current home address outside of China ONLY:** Equivalent Social Insurance Record Certificate in the country of residence
8. Original and photocopy of previously issued Philippine visa/s (if applicable)
9. Confirmed flight ticket/s or flight reservation/s (entry only)
10. Photo
11. Proof of financial capacity either from the applicant or his or her sponsor:
  - Bank statement of the latest six (6) months reflecting the deposits and withdrawals and with a minimum maintaining balance of HKD 20,000
  - Original and photocopy of employment certificate with remuneration/salary (full name and official designation of the signatory must be explicitly indicated) OR employment contract with latest three (3) months pay slip
  - Proof of business income (if applicable)
  - Notarized Letter of Guarantee from the sponsor with his/her bank statement of the latest six (6) months reflecting the deposits and withdrawals (if applicable)
  - Documents proving ties to the home country/country of residence (i.e. employment certificate, property documents, valid Hong Kong tenancy agreement under the applicant's name, etc.)

12. Itinerary
13. Hotel accommodation for the whole duration of the visit/proof of lodging
14. Original and photocopy of proof of filiation for dependent/s of Filipino nationals (i.e. marriage/birth certificate issued by the Philippine Statistics Authority (PSA), Report of marriage/birth issued by the relevant Philippine Embassy/Consulate if married/born abroad) **ONLY IF APPLICABLE**
15. Letter of permission from a parent/guardian for minors not traveling with a parent/guardian

**B. LIST OF ADDITIONAL REQUIREMENTS FOR CONVERSION TO 9(F) STUDENT ADMISSION STATUS**

1. Certificate of No Criminal Conviction (CNCC) issued by the Hong Kong Police Force and apostilled by the Hong Kong High Court. (see part C for notes on the CNCC)
2. Duly Accomplished Medical Certificate (MFA Form No. 11) signed by a duly licensed Physician/Doctor in Hong Kong (see part D for notes on the medical certificate)
3. School Records apostilled by the Hong Kong High Court
4. Copy of Notice Acceptance/Admission from an accredited Philippine school/university
5. Notarized Affidavit of Support

**C. HONG KONG CERTIFICATE OF NO CRIMINAL CONVICTION (HONG KONG POLICE CLEARANCE)**

1. Duly accomplished request for letter endorsement to the Hong Kong Police Authority
2. The Consulate's Visa Section will draft an endorsement letter to the Hong Kong Police Authority requesting for a Certificate of No Criminal Conviction for the visa applicant
3. The visa applicant shall submit the letter to the Hong Kong Police Authority
4. The Certificate of No Criminal Conviction (CNCC) will be forwarded by the Hong Kong Police Authority to the Consulate within a period of four (4) calendar weeks
5. The visa applicant shall collect the certificate from the Consulate (Window 20) and bring the same to the Hong Kong High Court to be apostilled

**D. MEDICAL CERTIFICATE**

1. The medical certificate which includes the original laboratory tests and x-ray plates should be authenticated by a Notary Public or the Home Affairs Department of Hong Kong

2. The document/s must be apostilled by the Hong Kong High Court before submission to the Consulate

**IMPORTANT:**

- The Visa Officer may require other supporting documents from the visa applicant depending on the evaluation of the application.
- The apostilled CNCC and Medical Certificate/Report should be valid for at least six (6) months at the time of submission of the documents to the Bureau of Immigration in the Philippines.
- The Visa Section (Window 20) accepts applications from Monday to Thursday (except public holidays), between 9 A.M. to 2 P.M.
- Upon issuance of the visa by the Consulate, the applicant must then proceed to the Bureau of Immigration in the Philippines to continue the application process upon his/her arrival in the country.
- For further inquiries, please send an e-mail to **[hongkongpcg.visa@dfa.gov.ph](mailto:hongkongpcg.visa@dfa.gov.ph)**.

MFA FORM NO. 11 Revised Under FSC 20-87		FOREIGN SERVICE OF THE PHILIPPINES		PHOTO  1½ × 1½  inches
MEDICAL EXAMINATION OF VISA APPLICANTS				
Place	<b>Philippine Consulate General Hong Kong SAR</b>		Date	
At the request of the Philippine Consul Hong Kong		City	<b>Hong Kong</b>	
		Country		
I certify that on the above date I examined				
Name	Age	Sex	Citizenship	
And that under the Philippine Immigration Regulations the applicant should be classified as follows: (Encircle the appropriate class)				
CLASS A		<u>DANGEROUS CONTAGIOUS DISEASES</u> Chancroid, Gonorrhoe, Granuloma Inguinale, Leprosy (infectious), Lymphogranuloma Venereum, Syphilis (Infectious stage), and Tuberculosis (Active), AIDS*  <u>SERIOUS MENTAL DISORDERS</u> Mental retardation (mental deficiency) Insanity, Previous occurrence of one or more attacks of insanity, antisocial personality, Mental defects, Epilepsy, Sexual deviation, Narcotic drug addiction, Chronic alcoholism.		
CLASS B		<u>IF NOT CLASS A</u> Person having physical defect, disease or disability serious in degree or permanently in nature that will impair their ability to earn a living as to make them likely to be a public charge.		
CLASS C		Minor Conditions		
MEDICAL RECORDS				
1. Pertinent medical history: 2. Significant physical examination: 3. Chest X-ray report: (For ages 11 yrs. and above) Present X-ray film (14 × 17 inches) 4. Laboratory Examination : (Attach laboratory reports) a. Blood serology: (Ages 15 years and above) b. Urine : (Ages 1 year and above) c. Stool : (Ages 1 year and above) d. Other examination (s) if necessary: Medical clearance against AIDS virus* <input type="checkbox"/> Not physically and mentally defective or diseased				
Examining Physician		Address		
		Tel:		

**REQUEST FOR HONG KONG CERTIFICATE OF NO CRIMINAL CONVICTION  
(POLICE CLEARANCE)**

<b>NAME</b>	
<b>ADDRESS</b>	
<b>TEL. NO.</b>	
<b>NATIONALITY</b>	
<b>PASSPORT NO.</b>	
<b>ISSUED ON</b>	
<b>ISSUED AT</b>	
<b>PURPOSE</b>	
<b>SIGNATURE</b>	

**NOTES:**

- Accomplish this form and attach copy of passport and Hong Kong ID.
- Submit this form to the Visa Window (Window 20), Sunday to Thursday, 9 A.M. to 12 N.N. and 2 P.M. to 4 P.M.
- The Consulate will draft the endorsement letter for the Hong Kong Police and release the same on the next working day.
- The Consulate's endorsement letter is valid for one (1) year from the date of issuance.
- The applicant shall bring the endorsement letter to the Hong Kong Police Headquarters.
- The police clearance will be forwarded to the Philippine Consulate General within four (4) calendar weeks.
- The applicant shall collect the police clearance from the Visa Window (Window 20), Sunday to Thursday, 9 A.M. to 12 N.N. and 2 P.M. to 4 P.M.
- The applicant shall bring the police clearance to the High Court of Hong Kong for authentication.