

Issuance of 9(c) Crew List Visas to Foreign Seafarers aboard Ships en route to the Philippines

1. The licensed manning agency (LMA), the ship's agent or their authorized representative, in jurisdictions where they have an office, to apply for 9(c) Crew List visa at the Consulate, on behalf of the crew members.
2. Requirements *(to be submitted in three (3) sets)*:
 - Scanned copies of duly accomplished FA Form No. 2 (Application for Non-Immigrant Visa) with photo;
 - Duly accomplished FA Form No. 61 (Excel Format) with signatures of the Agent/Representative in Part E and of the Captain/Master in Part F;
 - Scanned copies of passport data pages of the foreign seafarers;
 - Scanned copies of seaman's book of foreign seafarers;
 - Scanned copy of the letter from the shipping company;
 - Scanned copy of passport data page and seaman's book of the Captain/Master;
 - Certificate of Registry;
 - Port of Call List;
 - Travel itinerary;
 - IMO Crew List;
 - Copy of HK ID or passport data page of attesting agent (signatory in FA Form No. 61, Letter E)
3. Release of visa after five (5) working days or two (2) working days for expedite processing.
4. The authorized representative should claim the actual 9(c) crew list visas for submission to the Bureau of Immigration.

5. Fees:

Less than 40 crew members	HKD 800
41 to 100 crew members	HKD 1,200
101 to 200 crew members	HKD 1,600
More than 200 crew members	HKD 2,000
Expedite processing	Additional HKD 200/application

Note/s:

- FA Form Nos. 2 and 61 may be downloaded from: <https://consular.dfa.gov.ph/consular-forms>
- Additional fees will apply for the notarization of the 9(c) Crew List Visa